

29. Soil Analysis for Bacterial Wilt and Potato Cyst Nematode

The BPI - Baguio National Crop Research Development and Production Support Center (BPI-BNCRDPSC) analyses soil for Bacterial Wilt and Potato Cyst Nematode to stakeholders who request and to its satellite nursery at Lam-ayan, Buguias.

Office:	BPI-BNCRDPSC			
Classification:	Complex			
Type of Transaction:	G2C-Government to Citizen, G2B-Government to Business, G2G-Government to Government			
Who may avail:	All			
CHECKLIST OF REQUIREMENTS			WHERE TO SECURE	
Letter of Request			Clientele	
CLIENT STEPS	AGENCY ACTION	FEEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Submit Letter of Request	1.1.Desk officer/guard on duty refers customer to the office of the center chief	None	3 Minutes	Desk officer/guard on duty
	1.2 Approval of Letter and refers to the concerned technical staff	None	5 Minutes	Center Chief
	1.3 Conduct soil sampling	None	3 Days	Deputy seed inspectors
	1.4 Processing and Analysis	None	1 Hour	Laboratory in-charge
	1.5 Submission of results for signing of Center Chief	None	15 Minutes	Laboratory in-charge
2. Receive results of analysis	2.1 Issue results of analysis	None	5 Minutes	Laboratory in-charge
3. Fill-up Customer's Satisfaction Form (CSF)	3.1 Provide and collect the CSF	None	5 Minutes	Center's Staff
	TOTAL	None	3 Days 1 hour & 33 Minutes	