

STATEMENT OF APPROVED BUDGET, UTILIZATIONS, DISBURSEMENTS AND BALANCES
As of the Quarter Ending December 31, 2016

Department : Agriculture
 Agency : BUREAU OF PLANT INDUSTRY
 Operating Unit : _____
 Organization Code (UACS) : 05 001 02 00004
 Funding Source Code : 207506

Particulars	UACS CODE	Approved Budget			Budget Utilization					Disbursements					BALANCES		
		Approved Budgeted Revenue	Adjustments (Additions, Reductions, Realignment)	Adjusted Budgeted Revenue	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total	Unutilized Budget	Unpaid Utilizations (10-15) = (17+18)	
					Ending March 31	Ending June 30	Ending Sept. 30	Ending Dec. 31		Ending March 31	Ending June 30	Ending Sept. 30	Ending Dec. 31			Due and Demandable / Accounts Payable	Not Yet Due and Demandable
1	2	3	4	5=[3+(-)4]	6	7	8	9	10=(6+7+8+9)	11	12	13	14	15=(11+12+13+14)	16=(5-10)	17	18
I. Agency's Approved Budget																	
Quality Control And Inspection PVP Fund MOOE	50200000 00	1,519,050.00			124,830.00	135,384.00	224,900.00	208,459.06	693,573.06	113,973.83	138,914.97	170,112.45	63,354.69	486,355.94			207,217.12
Total		1,519,050.00			124,830.00	135,384.00	224,900.00	208,459.06	693,573.06	113,973.83	138,914.97	170,112.45	63,354.69	486,355.94			207,217.12
MOOE		1,519,050.00			124,830.00	135,384.00	224,900.00	208,459.06	693,573.06	113,973.83	138,914.97	170,112.45	63,354.69	486,355.94			207,217.12
Certified Correct:		Certified Correct:			Approved By:												
<u>LEONIDA L. MORALES</u> Budget Officer		<u>ANGELA G. ARELLANO</u> OIC, Accounting Section			<u>VIVENCIO R. MAMARIL Ph.D</u> OIC, Director												
Date:		Date:			Date:												

SUMMARY OF APPROVED BUDGET, UTILIZATIONS, DISBURSEMENTS AND BALANCES BY OBJECT OF EXPENDITURES
As of the Quarter Ending December 31, 2016

Department : Agricultu Agriculture
 Agency : BUREAU BUREAU OF PLANT INDUSTRY
 Operating Unit :
 Organization Code (UACS) : 05 001 02 05 001 02 00004
 Funding Source Code (as clustered) : 207506

Particulars	UACS CODE	Approved Budget			Budget Utilization					Disbursements					BALANCES		
		Approved Budgeted Revenue	Adjustments (Additions, Reductions, Realignment)	Adjusted Budgeted Revenue	1st Quarter Ending March 31	2nd Quarter Ending June 30	3rd Quarter Ending Sept. 30	4th Quarter Ending Dec. 31	Total	1st Quarter Ending March 31	2nd Quarter Ending June 30	3rd Quarter Ending Sept. 30	4th Quarter Ending Dec. 31	Total	Unutilized Budget	Unpaid Utilizations	
																Due and Demandabl e/ Accounts	Not Yet Due and Demandable
1	2	3	4	5=[3+(-)4]	6	7	8	9	10=(6+7+8+9)	11	12	13	14	15=(11+12+13+14)	16=(5-10)	17	18
Quality Control And Inspection																	
PVP Fund																	
Maintenance & Other Operating Expenses	50200000 00	1,519,050.00			124,830.00	135,384.00	224,900.00	208,459.06	693,573.06	113,973.83	138,914.97	170,112.45	63,354.69	486,355.94			207,217.12
Traveling Expenses	50201000 00																
Traveling Expenses - Local	50201010 00	176,800.00			6,380.00	10,564.00		9,889.00	26,833.00	2,070.00	14,874.00		320.00	17,264.00			9,569.00
Traveling Expenses - Foreign	50201020 00																
Training and Scholarship Expenses	50202000 00																
Training Expenses	50202010 00																
Scholarship Grants/Expenses	50202020 00																
Supplies and Materials Expenses	50203000 00																
Office Supplies Expenses	50203010 00	22,950.00						21,300.00	21,300.00								21,300.00
Agricultural and Marine Supplies Expenses	50203100 00	20,000.00															
Other Supplies and Materials Expenses	50203990 00	40,500.00					150.00	40,000.00	40,150.00			150.00		150.00			40,000.00
Communication Expenses																	
Telephone Expenses	50205020 00																
Mobile	50205020 01	4,500.00						4,500.00	4,500.00								4,500.00
Landline	50205020 02																
Internet Subscription Expenses	50205030 00	7,500.00															
Cable, Satellite, Telegraph and Radio Expenses	50205040 00																
Professional Services																	
Other Professional Services	50211990 00	622,800.00			118,450.00	109,820.00	93,800.00	132,770.06	454,840.06	111,903.83	109,040.97	87,562.45	63,034.69	371,541.94			83,298.12
Repairs and Maintenance - Buildings and Other Structures	50213040 00																
Buildings	50213040 01	50,000.00															
Repairs and Maintenance - Machinery and Equipment	50213050 00																
Office Equipment	50213050 02	20,000.00															
Repairs and Maintenance - Transportation Equipment	50213060 00																
Motor Vehicles	50213060 01	160,000.00															
Other Maintenance and Operating Expenses	50299000 00																
Advertising Expenses	50299010 00																
Printing and Publication Expenses	50299020 00	240,000.00					106,950.00		106,950.00			58,400.00		58,400.00			48,550.00
Representation Expenses	50299030 00	154,000.00				15,000.00	24,000.00		39,000.00		15,000.00	24,000.00		39,000.00			
Other Maintenance and Operating Expenses	50299990 00																
Website Maintenance																	
Other Maintenance and Operating Expenses	50299990 99																
GRAND TOTAL		1,519,050.00	-	-	124,830.00	135,384.00	224,900.00	208,459.06	693,573.06	113,973.83	138,914.97	170,112.45	63,354.69	486,355.94	-	-	207,217.12

Certified Correct:	Certified Correct:	Approved By:
<u>LEONIDA L. MORALES</u> Budget Officer	<u>ANGELA G. ARELLANO</u> OIC, Accounting Section	<u>VIVENCIO R. MAMARIL Ph.D</u> OIC, Director
Date:	Date:	Date:

STATEMENT OF APPROVED BUDGET, UTILIZATIONS, DISBURSEMENTS AND BALANCES

Instructions

1. The agency Statement of Approved Budget, Utilizations, Disbursements and Balances (SABUDB) for Off-Budget Funds shall be:
 - a. prepared by all agencies' Central Offices/Regional Offices/Operating units with authority to use their revenue in reporting the budgeted income received, the utilizations made, disbursements and balances for the reporting period.

For highly decentralized departments (such as DepEd, DPWH, DENR, etc.) their lowest operating units (schools/districts/provincial offices) shall submit a copy of their reports to the next higher level units (e.g., Division/Regional Offices) for consolidation. For DepEd, the consolidated report of Division Offices (DOs) shall be submitted to their respective ROs. Subsequently the Agency ROs shall prepare a consolidated report (RO and OUs under its coverage) and submit the same to their Central Office (CO) and to the Government Accountancy Sector (GAS) including copies of the submitted SABUDB of the lowest operating unit. In turn, the ACO shall prepare an overall consolidated report (CO, RO, all OUs) for submission to the COA - GAS.

All operating units shall provide a copy of their report to their respective Audit Team Leader.
 - b. presented by Funding Source Code as clustered (i.e., codes equivalent to the old Fund Codes 101, 102, 151, etc.). The Funding Source Code under the UACS will be clustered to capture the books of accounts being maintained by the agencies which will be covered by a separate issuance.
 - c. likewise presented by Major Final Output (MFO), by Program/Project/Activity (PAP), by Allotment Class and by Major Programs/Projects [identify Key Results Areas (KRAs)]
 - d. certified correct by the Budget Officer (data on approved budget, budget utilizations and unpaid utilizations - Not Yet Due and Demandable) and Chief Accountant (data on disbursements & unpaid utilizations - Due and Demandable). This shall be approved by Head of the Department/Agency/Authorized Representative as recommended by the Director of Financial Management Service (FMS).
 - e. submitted to the Department of Budget and Management (DBM) and COA - GAS.

In submitting their reports to DBM, agencies and OUs under the coverage of DBM Central Office shall submit their reports directly to the Budget and Management Bureau (BMB) concerned. In the case however of DepEd, DOH, DPWH, TESDA, SUCs and CHED, their ROs and lowest OUs shall submit their reports directly to the DBM RO concerned. The CO of these departments/agencies shall also submit a consolidated department/agency report to the DBM-BMB concerned.
 - f. due for submission to COA and DBM within **30 days** after the end of the quarter.
2. Column 1 - Particulars shall indicate the MFOs, PAPs, Major Programs/Projects under each KRA, by Allotment Class, consistent with the UACS. Summary "By Object Code" shall be reflected under FAR No. 2-A.
3. Column 2 - Adopt the UACS Code per COA-DBM-DOF Joint Circular No. 2013-1 dated 6 August 2013.
4. Columns 3 to 5 shall reflect the approved budgeted revenue of the agency:
 - Column 3 - Approved budgeted revenue for the period
 - Column 4 - Adjustments representing realignment / augmentation within the agency approved budgeted revenue
 - Column 5 - Adjusted budgeted revenue
5. Columns 6 to 10 shall reflect the budget utilization, broken down by quarter:
 - Columns 6 to 9 - total budget utilized for the quarter ending March, June, September and December.
 - Column 10 - sum of columns 6, 7, 8 and 9
6. Columns 11 to 15 shall reflect the actual disbursements made, broken down by quarter:
 - Columns 11 to 14 - total disbursements for the quarter ending March, June, September and December.

Column 15 - sum of columns 11, 12, 13, and 14

7. Columns 16 to 18 shall reflect the balances of the approved budgeted revenue at the end of the reporting period:

Column 16 - balance of approved budgeted revenue unutilized for the period

Column 17 to 18 - balance of unpaid utilizations for the period equivalent to the difference between columns 10 and 15 broken down into: Due and Demandable and Not Yet Due and Demandable.

SUMMARY OF APPROVED BUDGET, UTILIZATIONS, DISBURSEMENTS AND BALANCES BY OBJECT OF EXPENDITURES
As of the Quarter Ending December 31, 2016

Department : AGRICULTURE
 Agency : BUREAU OF PLANT INDUSTRY
 Operating Unit : _____
 Organization Code (UACS) : 05 001 02 0004
 Funding Source Code (as clustered) : 06-207-504 (Fund 156)

Particulars	UACS CODE	Approved Budget			Budget Utilization					Disbursements					BALANCES		
		Approved Budgeted Revenue	Adjustments (Additions, Reductions, Realignment)	Adjusted Budgeted Revenue	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total	Unutilized Budget	Unpaid Utilizations (10-15) = (17+18)	
					Ending March 31	Ending June 30	Ending Sept. 30	Ending Dec. 31		Ending March 31	Ending June 30	Ending Sept. 30	Ending Dec. 31			Due and Demandable / Accounts Payable	Not Yet Due and Demandable
1	2	3	4	5=(3+4)	6	7	8	9	10=(6+7+8+9)	11	12	13	14	15=(11+12+13+14)	16=(5-10)	17	18
SUMMARY		75,441,893.16		75,441,893.16	14,137,340.88	14,051,669.11	11,988,398.04	14,950,144.84	55,127,552.87	13,075,854.01	13,840,180.23	11,502,212.24	12,230,157.02	50,648,403.50	20,314,340.29		4,479,149.37
PLANT AND ANIMAL REGULATIONS SERVICES																	
A. AGENCY SPECIFIC BUDGET																	
Clothing/Uniform Allowance																	
Clothing/Uniform Allowance - Civilian	50102040 01			-					-					-			-
Maintenance & Other Operating Expenses																	
Traveling Expenses																	
Traveling Expenses - Local	50201010 00	1,492,600.00		1,492,600.00	164,013.00	201,762.62	564,380.44	414,351.00	1,344,507.06	151,518.00	208,071.28	562,123.32	403,733.00	1,325,445.60	148,092.94		19,061.46
Traveling Expenses - Foreign	50201020 00	960,000.00		960,000.00			171,128.33	54,608.89	225,737.22			97,923.64		97,923.64	734,262.78		127,813.58
Training and Scholarship Expenses																	
Training Expenses	50202010 00	3,860,043.00		3,860,043.00	799,068.50	556,211.75	524,071.93	228,870.00	2,108,222.18	743,880.11	381,872.65	575,616.36	366,148.24	2,067,517.36	1,751,820.82		40,704.82
Supplies and Materials Expenses																	
Office Supplies Expenses	50203010 00	816,676.95		816,676.95	146,350.00	111,250.00	197,678.30	140,837.61	596,115.91	146,350.00	45,874.25	111,261.18	167,352.88	470,838.31	220,561.04		125,277.60
Office Supplies Expenses/CT	50203010 01	9,000.00		9,000.00													
Chemical and Filtering Supplies Expenses	5020313000	15,000.00		15,000.00	7,500.00	7,500.00			15,000.00	7,500.00	7,500.00			15,000.00	-		-
Fuel, Oil and Lubricants Expenses	50203090 00	386,200.00		386,200.00	37,700.00		12,881.73	335,500.00	386,081.73	37,700.00		12,881.73	15,500.00	66,081.73	118.27		320,000.00
Agricultural and Marine Supplies Expenses	50203100 00	2,370.00		2,370.00	450.00				450.00	450.00				450.00	1,920.00		-
Textbooks and Instructional Materials Expenses																	
Other Supplies and Materials Expenses	50203990 00	1,011,084.40		1,011,084.40	31,949.00	155,078.33	364,203.76	294,778.18	846,009.27	31,949.00	71,484.33	278,555.04	464,020.90	846,009.27	165,075.13		-
Utility Expenses																	
Water Expenses	50204010 00	1,604,840.50		1,604,840.50	4,777.40	476,288.93	454,888.39	483,050.48	1,419,005.20	4,646.32	446,296.74	426,260.77	442,345.30	1,319,549.13	185,835.30		99,456.07
Electricity Expenses	50204020 00	3,670,413.62		3,670,413.62	107,566.83	2,301,182.29	30,000.00	571,348.09	3,010,097.21	104,788.79	2,269,084.42	30,000.00	497,177.45	2,901,050.66	660,316.41		109,046.55
Communication Expenses																	
Postage and Courier Services	50205010 00	706,421.00		706,421.00	228,266.00	65,470.00	309,591.48	94,727.75	698,055.23	179,514.00	61,970.00	299,693.08	44,224.00	585,401.08	8,365.77		112,654.15
Telephone Expenses																	
Mobile	50205020 01	520,672.00		520,672.00	46,444.51	42,691.75	53,859.03	84,797.35	227,792.64	42,840.23	41,788.51	45,045.59	78,349.53	208,023.86	292,879.36		19,768.78
Landline	50205020 02	1,167,860.33		1,167,860.33	25,985.69	263,572.23	406,854.96	201,748.12	898,161.00	24,305.89	214,596.74	265,947.39	250,898.90	755,748.92	269,699.33		142,412.08
Internet Subscription Expenses	50205030 00	606,099.00		606,099.00	22,804.00	89,800.38	153,530.00	241,274.35	507,408.73	21,733.90	90,870.48	95,296.00	299,508.35	507,408.73	98,690.27		-
Professional Services																	
Consultancy Services	50211030 00	2,780,000.00		2,780,000.00	240,000.00	420,000.00	260,000.00	490,000.00	1,410,000.00	144,000.00	406,000.00	306,000.00	315,000.00	1,171,000.00	1,370,000.00		239,000.00
Other Professional Services	50211990 00	38,855,368.00		38,855,368.00	9,033,300.00	7,046,266.45	5,846,511.49	7,220,318.16	29,146,396.10	8,306,779.69	7,284,852.95	5,905,153.45	6,724,653.16	28,221,439.25	9,708,971.90		924,956.85
General Services																	
Security Services	50212030 00	2,674,884.00		2,674,884.00	425,945.60	553,858.82	525,386.73	700,661.24	2,205,852.39	375,218.38	552,261.85	536,340.12	536,340.22	2,000,160.57	469,031.61		205,691.82
Repairs and Maintenance - Buildings and Other Structures																	
Buildings	50213040 01	2,698,498.00		2,698,498.00	27,298.00	261,830.00	404,985.75	1,762,474.58	2,456,588.33	27,298.00	257,715.00	404,975.75	26,395.00	716,383.75	241,909.67		1,740,204.58
Other Structures	50213040 99	1,046,000.00		1,046,000.00	264,595.00	322,209.10	69,434.00	289,209.92	945,448.02	211,305.00	335,099.10	67,269.00	285,128.31	898,801.41	100,551.98		46,646.61

STATEMENT OF APPROVED BUDGET, UTILIZATIONS, DISBURSEMENTS AND BALANCES
As of the Quarter Ending December 31, 2016

Department : AGRICULTURE
 Agency : BUREAU OF PLANT INDUSTRY
 Operating Unit : _____
 Organization Code (UACS) : 05 001 02 00004
 Funding Source Code (as clustered) : 06-207-504 (Fund 156)

Particulars	UACS CODE	Approved Budget			Budget Utilization					Disbursements					BALANCES		
		Approved Budgeted Revenue	Adjustments (Additions, Reductions, Realignment)	Adjusted Budgeted Revenue	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total	Unutilized Budget	Unpaid Utilizations (10-15) = (17+18)	
					Ending March 31	Ending June 30	Ending Sept. 30	Ending Dec. 31		Ending March 31	Ending June 30	Ending Sept. 30	Ending Dec. 31			Due and Demandable / Accounts Payable	Not Yet Due and Demandable
1	2	3	4	5=(3+4)	6	7	8	9	10=(6+7+8+9)	11	12	13	14	15=(11+12+13+14)	16=(5-10)	17	18
I. Agency Approved Budget																	
<i>General Administration and Support</i>																	
General Administration and Supervision																	
PAP																	
PS																	
MOOE																	
CO																	
Support to Operations																	
PAP																	
PS																	
MOOE																	
CO																	
Operations																	
MFO 6 - PLANT AND ANIMAL REGULATIONS SERVICES																	
Quarantine Services																	
PS																	
MOOE	50200000 00	75,441,893.16	-	75,441,893.16	14,137,340.88	14,051,669.11	11,988,398.04	14,950,144.84	55,127,552.87	13,075,854.01	13,840,180.23	11,502,212.24	12,230,157.02	50,648,403.50	20,314,340		4,479,149.37
CO	50600000 00	29,636,817.85	-	29,636,817.85	3,396,686.00	1,333,301.10	3,006,962.82	2,011,898.40	9,748,848.32	2,973,136.43	826,861.98	2,797,874.51	2,021,903.19	8,619,776.11	19,887,970		1,129,072.21
GRAND TOTAL																	
PS																	
MOOE		75,441,893.16	-	75,441,893.16	14,137,340.88	14,051,669.11	11,988,398.04	14,950,144.84	55,127,552.87	13,075,854.01	13,840,180.23	11,502,212.24	12,230,157.02	50,648,403.50	20,314,340		4,479,149.37
CO		29,636,817.85	-	29,636,817.85	3,396,686.00	1,333,301.10	3,006,962.82	2,011,898.40	9,748,848.32	2,973,136.43	826,861.98	2,797,874.51	2,021,903.19	8,619,776.11	19,887,970		1,129,072.21
Recapitulation by MFO:																	
MFO 1																	
MFO 5		105,078,711.01	-	105,078,711.01	17,534,026.88	15,384,970.21	14,995,360.86	16,962,043.24	64,876,401.19	16,048,990.44	14,667,042.21	14,300,086.75	14,252,060.21	59,268,179.61	40,202,309.82		5,608,221.58
Certified Correct:	Certified Correct:	Approved By:															
<u>LEONIDA L. MORALES</u> Budget Officer III	<u>ANGELA ARELLANO</u> OIC.Accounting Section	<u>VIVENCIO R. MAMARIL Ph. D</u> OIC, Director															

SUMMARY OF APPROVED BUDGET, UTILIZATIONS, DISBURSEMENTS AND BALANCES BY OBJECT OF EXPENDITURES

Instructions

1. The agency Summary of Approved Budget, Utilizations, Disbursements and Balances by Object of Expenditures (SABUDBOE) for Off-Budget Funds shall be:
 - a. prepared by all agencies' Central Offices/Regional Offices/Operating units with authority to use their revenue in reporting budgeted income received, the utilizations made, disbursements and balances for the reporting period.

For highly decentralized departments (such as DepEd, DPWH, DENR, etc.) their lowest operating units (schools/districts/provincial offices) shall submit a copy of their reports to the next higher level units (e.g., Division/Regional Offices) for consolidation. For DepEd, the consolidated report of Division Offices (DOs) shall be submitted to their respective ROs. Subsequently the Agency ROs shall prepare a consolidated report (RO and OUs under its coverage) and submit the same to their Central Office (CO) and to the Government Accountancy Sector (GAS) including copies of the submitted SABUDBOE of the lowest operating unit. In turn, the ACO shall prepare an overall consolidated report (CO, RO, all OUs) for submission to the COA - GAS.

All operating units shall provide a copy of their report to their respective Audit Team Leader.
 - b. presented by Funding Source Code as clustered (i.e., codes equivalent to the old Fund Codes 101, 102, 151, etc.). The Funding Source Code under the UACS will be clustered to capture the books of accounts being maintained by the agencies which will be covered by a separate issuance.
 - c. certified correct by the Budget Officer (data on approved budget, budget utilizations and unpaid utilizations - Not Yet Due and Demandable) and Chief Accountant (data on disbursements & unpaid utilizations - Due and Demandable). This shall be approved by Head of the Department/Agency/Authorized Representative as recommended by the Director of Financial Management Service (FMS).
 - d. submitted to the Department of Budget and Management (DBM) and COA - GAS.

In submitting their reports to DBM, agencies and OUs under the coverage of DBM Central Office shall submit their reports directly to the Budget and Management Bureau (BMB) concerned. In the case however of DepEd, DOH, DPWH, TESDA, SUCs and CHED, their ROs and lowest OUs shall submit their reports directly to the DBM RO concerned. The CO of these departments/agencies shall also submit a consolidated department/agency report to the DBM-BMB concerned.
 - e. due for submission to COA and DBM within **30 days** after the end of the quarter.
2. Column 1 - Particulars shall indicate the Allotment Class and Object of Expenditures consistent with the UACS.
3. Column 2 - Adopt the UACS Code per COA-DBM-DOF Joint Circular No. 2013-1 dated 6 August 2013.
4. Columns 3 to 5 shall reflect the approved budgeted revenue of the agency:
 - Column 3 - Approved budgeted revenue for the period
 - Column 4 - Adjustments representing realignment / augmentation within the agency approved budgeted revenue
 - Column 5 - Adjusted budgeted revenue
5. Columns 6 to 10 shall reflect the budget utilization, broken down by quarter:
 - Columns 6 to 9 - total budget utilized for the quarter ending March, June, September and December.
 - Column 10 - sum of columns 6,7,8, and 9
6. Columns 11 to 15 shall reflect the actual disbursements made, broken down by quarter:
 - Columns 11 to 14 - total disbursements for the quarter ending March, June, September and December.
 - Column 15 - sum of columns 11, 12, 13, and 14
7. Columns 16 to 18 shall reflect the balances of the approved budgeted revenue at the end of the reporting period:
 - Column 16 - balance of approved budgeted revenue unutilized for the period
 - Column 17 to 18 - balance of unpaid utilizations for the period equivalent to the difference between columns 10 and 15 broken down into: Due and Demandable and Not Yet Due and Demandable.